

MEETING MINUTES
BOARD OF NURSING HOME ADMINISTRATION
April 17, 2018

These minutes were
approved by the Board on
July 31, 2018.

1. ROLL CALL

The meeting of the Board of Nursing Home Administration was called to order by Alexander Willford, Vice-Chair, at 1:01 p.m. in Conference Room LLA, Nebraska State Office Building, Lincoln, Nebraska. Copies of the agenda were mailed to the Board Members and other interested parties in accordance with the Open Meetings Law. The following members answered roll call:

Members Present:

Amy Fish, member
Renea Gernant, Secretary
Karen Jones, member
Kevin Moriarty, member
Alexander Willford, Vice-Chair

Members Absent:

Scott Bahe, member
Dean Schmidt, member (arrived 1:20 p.m.)
Kathryn Hajj, member
Debra Sutton, Chair

Others Present:

Kris Chiles, Program Manager, Licensure Unit
Nancy Herdman, Health Licensing Coordinator, Licensure Unit
Ami Huff, Assistant Attorney General
1 public person

2. ADOPTION OF AGENDA

Motion: Jones moved, seconded by Gernant, to adopt the agenda. A roll call vote was taken. Voting aye: Fish, Gernant, Jones, Moriarty, Willford (5). Voting nay: none (0). Absent: Bahe, Hajj, Schmid, Sutton (4). Motion Carried.

3. APPROVAL OF MINUTES (1-23-18)

Motion: Fish moved, seconded by Gernant, to approve the 1-23-18 minutes. A roll call vote was taken. Voting aye: Fish, Gernant, Jones, Moriarty, Willford (5). Voting nay: none (0). Absent: Bahe, Hajj, Schmid, Sutton (4). Motion Carried.

4. INVESTIGATIVE REPORTS & OTHER CONFIDENTIAL INFORMATION - CLOSED SESSION

MOTION: Fish moved, seconded by Gernant, to enter into closed session at 1:04 p.m. to hear discussions of investigative/other confidential nature, and for the prevention of needless injury to the reputation of the individuals. Willford repeated the purpose of the motion. A roll call vote was taken. Voting aye: Fish, Gernant, Jones, Moriarty, Willford (5). Voting nay: none (0). Absent: Bahe, Hajj, Schmid, Sutton (4). Motion Carried.

1:04 p.m. - public person departed meeting
1:20 p.m. - Schmid entered meeting

MOTION: Fish moved, seconded by Jones, to enter into open session at 1:31 p.m. A roll call vote was taken. Voting aye: Fish, Gernant, Jones, Moriarty, Schmid, Willford (6). Voting nay: none (0). Absent: Bahe, Hajj, Sutton (3). Motion Carried.

1:31 p.m. - 1 public person entered meeting

5. APPLICATION REVIEW, RECOMMENDATION AND REPORT OUT ON MAIL BALLOTS – OPEN SESSION

Convictions:

Michelle Richards – Provisional NHA

MOTION: Gernant moved, seconded by Jones, to recommend offering a license with 6 month probation to include the standard terms and conditions and complete a 3 credit college course on business ethics within the first 90 days which must be pre-approved by the Board. The basis for the motion is failure to disclose convictions. A roll call vote was taken. Voting aye: Fish, Gernant, Moriarty, Willford (4). Voting nay: Jones, Schmid (2). Abstain: None (0). Absent: Bahe, Hajj, Sutton (3). Motion Carried.

6. UNFINISHED BUSINESS: PRECEPTOR STAKEHOLDER COMMITTEE UPDATE AND NEXT STEPS

a. Preceptor Stake Holder Committee Update and Next Steps

Fish reported she sent the members if the Board possible dates for the presentation but she received no response. She commented she has received calls saying preceptors are not available. She wondered about the value of training preceptors if they were not willing to serve as a preceptor. She suggested maybe schools should put it in their curriculum. Moriarty suggested requiring a preceptor to preceptor at least one individual in 4 years. Chiles responded that to require schools to be responsible for providing the internship (AIT/Mentoring) would be difficult because there is not a specific degree and major required for licensure. She also said rules and regulations would have to be changed to require a preceptor train 1 person in 4 years. Fish suggested that there be a list of preceptors currently willing or able to take on trainees. The public person commented that colleges are being asked to cut contact hours so adding additional training would be a problem. The public person stated she had received calls from individuals seeking preceptors and another issue was that individuals are not willing to move to get the training.

The next steps: 1) Chiles will forward possible dates for the presentation to the members and 2) A survey will be sent to preceptors to obtain information on their willingness to be a preceptor for the next year. The survey will include the date of the upcoming presentation.

b. Board Officer Elections and Board By-Laws (Mail Ballot Vote Report Out)

Chiles reported the By-Laws state an individual cannot hold the same office for more than two consecutive years and she was remiss in not noting that when Bahe was elected as president at the last meeting. A mail ballot was sent out to the Board to elect a chair since Bahe could not serve based on the By-Laws. Sutton was elected chair based on the mail ballot results.

7. NEW BUSINESS

a. Reports/Updates

- **2018 Legislation**

LB 299 – Bill is on final reading. Bill creates additional processes for regulations and allows individuals to petition a board to review their convictions prior to making a license application. Chiles reported there would be a fee for this and if there are more convictions after the review, the original decision can be rescinded.

LB 834 – Bill never came out of committee. Bill proposes to waive licensing fees for:

(3) Low-income individual means an individual enrolled in a state or federal public assistance program, including, but not limited to, the medical assistance program established pursuant to the Medical Assistance Act, the federal Supplemental Nutrition Assistance Program, or the federal Temporary Assistance for Needy Families program, or whose household adjusted gross income is below one hundred thirty percent of the federal income poverty guideline, or a higher threshold to be set by the Licensure Unit of the Division of Public Health of the Department of Health and Human Services;

(4) Military families means active duty service members, honorably discharged veterans, spouses of active duty service members or honorably discharged veterans, and unmarried surviving spouses of deceased service members;

(6) Young worker means an applicant under section 2 of this act who is between the ages of eighteen and twenty-five years.

- **National Association of Long Term Care Administrator Boards (NAB)**

Fish reported the annual meeting would be in June and she would be attending. She will be writing examination questions and participate on the CEU committee. Fish stated the CE Registry is now available for administrators to record their CEUs and she obtained the Health Services Executive credential and had been receiving calls about it.

MOTION: Gernant moved, seconded by Moriarty, to approve Fish as the delegate to the NAB meeting. A roll call vote was taken. Voting aye: Fish, Gernant, Jones, Moriarty, Schmid, Willford (6). Voting nay: none (0). Absent: Bahe, Hajj, Sutton (3). Motion Carried.

- **LeadingAge Nebraska**

It was noted they have not yet found a new director. Jeremy Hohlen has been serving as director.

- **Nebraska Health Care Association**

Moriarty reported that there were facilities that were put into a receivership because they could not pay their bills. He stated there had been no increase in Medicaid reimbursement rates. Moriarty expressed concern that some Nebraska facilities were not going to survive and those who do will have to limit the number of Medicaid patients.

b. Disciplinary and Non-Disciplinary Actions Take / Statistics: AIT/Mentoring, Examinations, Licensure and Administrative Penalties

Since January 1, 2018, there have been no disciplinary actions.

Examination results for 2018:

NHA only – 7 pass, 8 fail

CORE – 9 pass, 1 fail

Current statistics:

Administrator Overseeing More than 1 Nursing Home – 25

NHA AIT – 2

NHA Mentoring Trainee – 6

NHA Preceptor – 72

NHA – 444

Provisional NHA – 29

8. ADJOURNMENT

MOTION: Moriarty moved, seconded by Fish, to adjourn. A roll call vote was taken. Voting aye: Fish, Gernant, Jones, Moriarty, Schmid, Willford (6). Voting nay: none (0). Absent: Bahe, Hajj, Sutton (3). Motion Carried. Vice-Chair, Willford, declared the meeting adjourned at 2:35 p.m.

Respectfully submitted,

Renea Gernant, Secretary
Board of Nursing Home Administration

Summarized by: Nancy Herdman, Health Licensing Coordinator